



Interpreting Services

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DISCOVERING ABILITIES TOGETHER

Pine Tree Society Interpreting Services

Interpreting Services is one of the many programs of Pine Tree Society, a non-profit organization that has been serving Maine people since 1936. Interpreting Services has been offering sign language interpreting services and Deaf awareness trainings for more than 30 years. Throughout this time Interpreting Services has earned a strong reputation of standing as a leader in the field.

All of our professional interpreters follow the National Association of the Deaf (NAD) - Registry of Interpreters for the Deaf, Inc., (RID) Code of Professional Conduct and practice generally accepted professional standards. In addition, all interpreters are licensed by the Maine Department of Professional and Financial Regulation and are eligible to practice in Maine.

A majority of interpreters in the Interpreting Services' pool possess certification from the Registry of Interpreters for the Deaf or the National Association of the Deaf. This effort to maintain advanced skills demonstrates our program's commitment and the resolve of professional interpreters to continually sustain the high quality of interpreting services provided to customers, for which Pine Tree Society is well known.

Our Services

Pine Tree Society Interpreting Services offers a wide range of services from sign language interpreting to Deaf Culture awareness trainings to meet your needs.

Sign Language Interpreting

Highly qualified, professional sign language interpreters provide a communication link between people who hear and people who are Deaf or hard-of-hearing.

Emergency Communication Services (EM-COM)

Offers Maine's only statewide emergency sign language interpreting service during non-business hours. EM-COM is a vital service for emergency care providers throughout the state including hospital emergency rooms, mental health crisis services and police agencies.

Video Remote Interpreting

An innovative, cost-effective service providing sign language interpreting remotely using state-of-the-art interactive video conferencing technology.

Intermediary Interpreting

Is a highly skilled professional interpreting team which includes a Native Language Consultant. This team utilizes various communication systems to achieve effective communication in unique situations.

Deaf Culture Awareness Trainings and Consultations

Offer insightful awareness trainings to prepare you and your staff for interaction with people who are Deaf or hard-of-hearing. Our topics include, but are not limited to: Deaf Culture, American Sign Language, Use of Sign Language Interpreters and Providing Access to Deaf and Hard-of-Hearing patients/clients

To learn more, or to request an interpreter, please visit our Web site, www.pinetreesociety.org, or call (207) 885-0536 (voice/tty).

Price List

General Sign Language Interpreting

Base Hourly Rate.....	\$70.00
<i>(Normal business hours 8:30 a.m. to 5:00 p.m.)</i>	
Night/Weekend Hourly Rate.....	\$90.00
<i>(Outside normal business hours 8:30 a.m. to 5:00 p.m.)</i>	
Last Minute Requests.....	\$90.00
<i>(Requests made with less than 2 business days notice.)</i>	
Em-Com Emergency (on site or via video).....	\$180.00
<i>(Two-hour minimum plus travel at the same rate.)</i>	

Legal Interpreting

Base Hourly Rate.....	\$75.00
<i>(Normal business hours 8:30 a.m. to 5:00 p.m.)</i>	
Night/Weekend Hourly Rate.....	\$100.00
<i>(Outside normal business hours 8:30 a.m. to 5:00 p.m.)</i>	
Last Minute Requests Hourly Rate	\$100.00
<i>(Requests made with less than 2 business days notice.)</i>	
Emergency.....	\$180.00
<i>(Two-hour minimum plus travel at the same rate.)</i>	

Video Relay Interpreting

For information on how your business or organization can utilize Video Relay Interpreting to access affordable sign language interpreters, please contact Interpreting Services at (207) 386-5971 or interpreting@pinetreesociety.org.

Base Hourly Rate.....	\$70.00
<i>(One-hour minimum plus travel at same rate. No travel will be incurred if staff interpreter is available.)</i>	
Last Minute Hourly Rate.....	\$90.00
<i>(Requests made with less than 2 business days notice.)</i>	
Weekend/Night Hourly Rate	\$90.00
<i>(Outside normal business hours 8:30 a.m. to 5:00 p.m.)</i>	
Em-Com Emergency (on site or via video).....	\$180.00
<i>(Two-hour minimum plus travel at the same rate.)</i>	

Videotaped Sessions

Sessions that require interpreting for films, videos, etc. to be duplicated for multiple uses are negotiated on a case-by-case basis. Please contact Interpreting Services at (207) 386-5971 or interpreting@pinetreesociety.org.

Trainings

Trainings and workshops about Deaf Culture/Use of Sign Language Interpreters whether on-site or using Video Relay Interpreting technology are negotiated on a case-by-case basis. For more information contact Interpreting Services at (207) 386-5971 or interpreting@pinetreesociety.org.

Policies

General

- *Providers must request sign language interpreting services through the Interpreting Services scheduling office. We are unable to process requests made through the on-site interpreter.*
- Assignment changes must be reported to the Interpreting Services scheduling office as soon as possible.
- Discounted rates may be negotiated for volume assignments and for not for profit agencies.

Fees/Billing

- Fees are based on a one hour site plus one hour travel time. Assignments that go beyond a two hour minimum are billed to the next quarter hour
- "No shows" and assignments ending prior to the requested time are billed at the contracted amount including travel.

Cancellations

- There is a 2 business day cancellation policy; any request cancelled with less than 2 business days notice will be billed at the contracted request time plus travel.
- Assignments of four (4) to eight (8) hours cancelled with less than five (5) working days notice will be billed at the contracted rate and time. Extended assignments of at least two (2) full business days or longer that are cancelled with less than 10 working days will be billed at the contracted rate and time or as negotiated at the time the request is made. Cancellations for assignments of less than four (4) hours received with less than 2 business days notice will be billed at the contracted amount. Both situations include site time plus travel time.
- During an assignment, if the interpreter is dismissed prior to the end of the contracted time, the fee for the previously agreed upon time plus travel will be charged.
- Requestors must directly inform the Interpreting Services office of any cancellations. We are unable to process cancellations made through an interpreter or the Deaf or hard of hearing clients.

Number of Interpreters

To learn more, or to request an interpreter, please visit our Web site, www.pinetreesociety.org, or call (207) 885-0536 (voice/tty).

As a general rule, the number of interpreters referred will be agreed upon in advance by Interpreting Services Schedulers and the requestor based on the nature of the assignment.

Interpreting Services standard practice is:

- One interpreter for requests of one hour or less depending on the situation.
- Two interpreters for requests requiring continuous interpreting for more than one hour or when the content is very dense. Also, two interpreters are scheduled for formal and/or platform settings and certain legal assignments.
- Additional interpreters as needed for special needs (i.e. deaf-blind, large audience, varying communication needs, use of Native Language Consultant, etc.)