Welcome to Pine Tree Camp! We are mighty glad you’re here. Here are some things we ask you to keep in mind while you’re staying with us! We ask that you take a few minutes to read through this.

1. First, please have a trusted member of your group program these numbers into a phone. They are to be used in the event of an emergency.
   a. **Dawn Willard-Robinson (207)212-8599**-Camp Director
   b. **Mary Schafhauser (715)531-3998**-Assistant Camp Director and Retreat Coordinator (can be used if you need anything in your cabin such as toiletries or other items that you may need throughout your stay)
   c. **Alan Farmer (207)779-7252**-Facilities Director (can be used for any maintenance issues that occur during your stay)
   d. **Peter Halligan (207)232-8567**-Facilities Assistant

2. In the event of an alarm-fire or otherwise-in any of our buildings, please exit the building immediately and move to a safe place.
   a. If you are in a **cabin**-please move to the dining hall to await further instruction.
   b. If you are in the **dining hall**-please move away from the dining hall to either end of camp to await further instruction.

3. In the event of inclement weather, please remain indoors!
   a. Lightning: It is the policy here at Pine Tree Camp that if lightning is in sight, everyone is to go indoors and remain there until it passes.
   b. Severe weather: Stay indoors away from windows and doors until at least 20 minutes of there being no thunder or lighting.

4. Vehicles: We ask that all vehicles are parked in designated parking areas to keep our camp roadways clear for emergency and maintenance vehicles. Short term parking to unload/load is permitted. No vehicles are allowed to drive along the waterfront area. Please be mindful of your speed as the limit is 10mph throughout camp.

5. Visitors are always welcome here at Pine Tree Camp. We ask that groups are cognizant of who they are bringing in to the facilities for the safety of everyone. If you encounter someone you don’t know, please send them to the office to check in.
If you have any questions or concerns, please don’t hesitate to reach out! We hope you enjoy your stay!