

Paddle for Pine Tree Camp Registration Information

Thank you for registering for Paddle for Pine Tree Camp. If you plan to fundraise offline, we have included a packet of information that can assist you in your fundraising efforts. If you plan to fundraise online, the directions below will get you started in setting up your online fundraising page. Online fundraisers also have the option of creating or joining a team.

Note: For your supporters who wish to give online and not start a their own fundraiser, they can go to Paddle for Pine Tree Camp giving page at <https://donate.everydayhero.com/us/give/paddle-for-ptc>

Directions for Online Fundraising

If you would like to fundraise for Paddle for Pine Tree Camp online, you can do so online. Open your browser and in the search box type <https://nfp.everydayhero.com/us/pine-tree-camp>. If you have difficulties loading the page, use a different browser.

At the Pine Tree Camp page, click the **Start Fundraising** button.

The **Create Your Fundraising Page** form will appear. Please fill out the information in this box. You can affiliate your fundraising page with either your Facebook page or your email address.

You will be asked for a page title, personal or team fundraising goal, URL, a story, a page photo and when you want the page to expire. Please see the information for an example:

The screenshot shows a web browser window with the URL give.everydayhero.com/us/kellie-for-paddle-for-pine-tree-camp/edit. The page displays a 'Page Options' form for editing a fundraising page. The form fields are as follows:

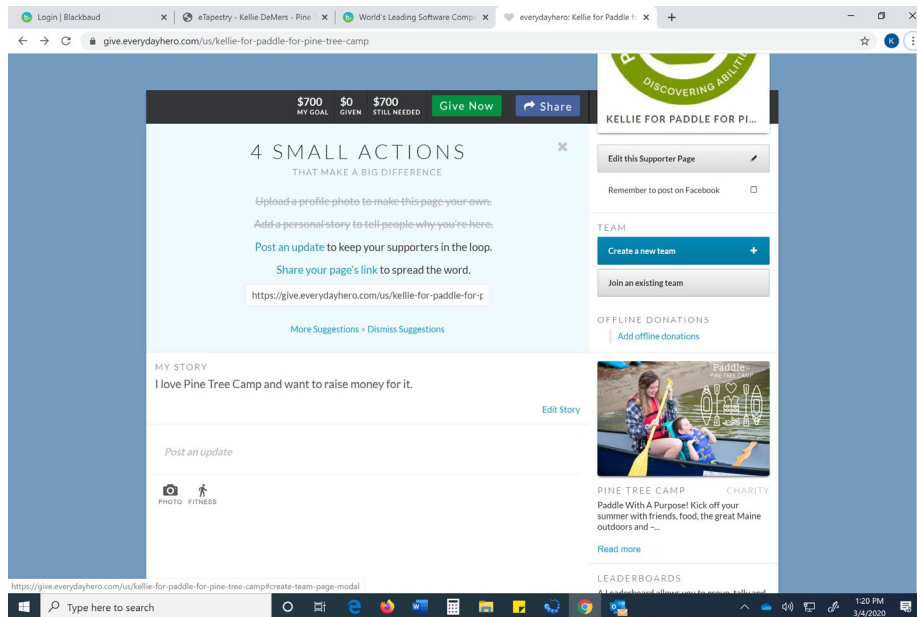
- Page Title** (Required): Kellie for Paddle for Pine Tree Camp
- Goal (\$)** (Required): 700.00
- Fitness Goal (mi)**: 0
- URL** (Required): [kellie-for-paddle-for-pine-tree-camp](https://give.everydayhero.com/us/kellie-for-paddle-for-pine-tree-camp)
- My Story**: I love Pine Tree Camp and want to raise money for it.
- Page Photo**: Upload button
- Expiration Date**: 03 Sep 2020

Below the form are options to 'Disable this page' and 'Delete this page', along with 'Cancel' and 'Save Changes' buttons. To the right of the form, a preview of the fundraising page is visible, showing the title 'Kellie for Paddle for Pine Tree Camp', a 'TEAM' section with 'Create a new team' and 'Join an existing team' buttons, and a featured image of two people paddling. Below the image is the text 'PINE TREE CAMP CHARITY' and a short description: 'Paddle With A Purpose! Kick off your summer with friends, food, the great Maine outdoors and ...' with a 'Read more' link.

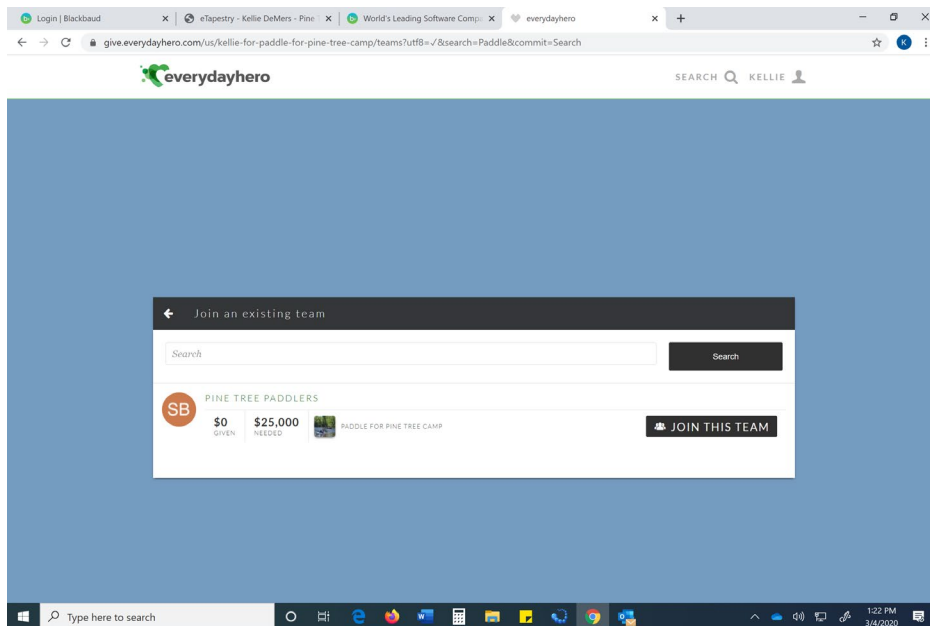
Once you fill out all the information and save the page, you will come to your fundraising landing page where you will be able to start a team or join another team if you so desire.

Instructions for Creating or Joining a Team

If you want to join an existing team, click the **Join an existing team** button under the Pine Tree Camp Logo.



You will be taken to the **Join an existing team** web page. Type the name of the team you are going to join (e.g. use Pine Tree to search for multiple teams.)

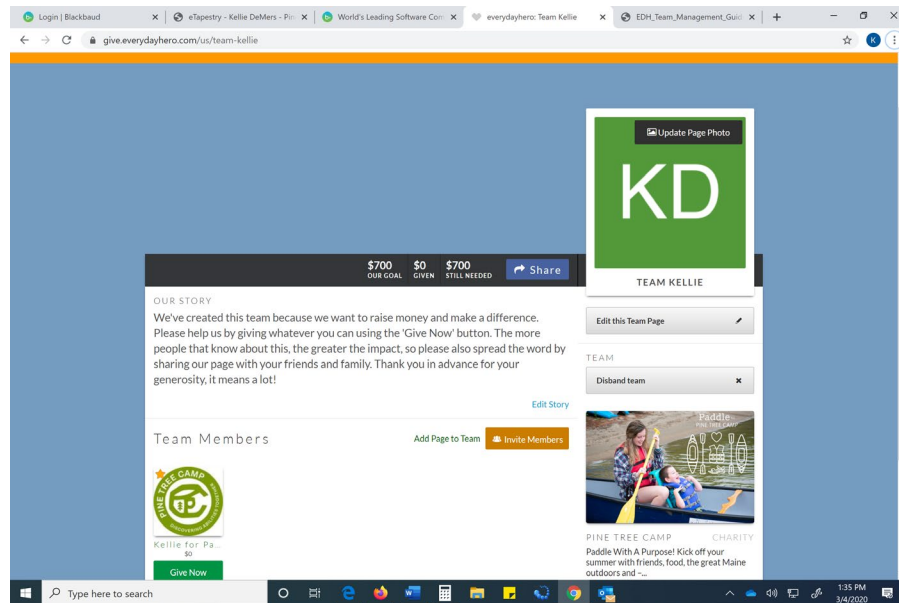


Click **Join This Team** to the right of the team name that you want to join. You will be linked to that team and will be taken to that team's fundraising page.

If you want to **Create a Team**, click the **Create a Team** button under the Pine Tree Camp logo.

A box will appear that says **Create a new team** and asks for the Team Name. You can name your team anything you want. Click the **Create Team** button.

You will be taken to the new **Team** page.



If you want to invite a new team member, click the orange **Invite Members** button. A box will pop up asking for an email address. If you want to send the invitation to multiple email addresses, you can do so by separate the email addresses with a comma. You can also send a personalized message by filling in the message area. Then click the **Invite Members** button. Once your member gets the email, they can create a fundraiser page for themselves and they will then be added to your team.